



**OPEN: 11/21/16**  
**OPEN UNTIL FILLED**

The Klamath Tribes

EXEMPT: \_\_\_\_\_  
NON-EXEMPT:  X

### **JOB DESCRIPTION**

**POSITION;** **HYDROLOGIC TECHNICIAN I**

**RESPONSIBLE TO:** Hydrologic Technician III

**SALARY:** GS-4 \$24,364 - \$31,397 Annual/Full Benefits  
GS-5 \$27,842 - \$35,139 Annual/Full Benefits  
GS-6 Annual/Full Benefits (Only for employees with 10+ years of service)

Starting salary will be determined by funding, experience, and training level and normally is not above the first grade, mid-step range.

This position is grant-funded and continuation of this position is dependent upon ability to secure additional funding.

**CLASSIFICATION:** Non-Management, Regular, Full-time

**SPECIAL CLASSIFICATION:** This position entails duties that are solely fishing rights related activities. Compensation earned by Klamath Tribal members holding this position will not be considered taxable income. Any Klamath Tribal member holding this position will not have state or federal taxes withheld from their payroll checks, nor will they be issued W-2s.

**LOCATION:** The Klamath Tribes Research Station Sprague River Water Quality Lab 5671 Sprague River Highway Chiloquin, OR 97624

### **INTRODUCTION**

The Hydrologic Technician I position is located in the Aquatics Program within the Klamath Tribes Natural Resources Department. The primary purpose of this position is to

909 Chiloquin Blvd. P.O. Box 190 Chiloquin, Oregon 97624  
(541) 783-2219 – Fax (541) 783-2029



support the Hydrologist by working as part of a team performing field data collection tasks to develop scientific information regarding the movement and condition of water, especially as it relates to aquatic ecosystem functions and Klamath Tribes' water rights.

The Hydrologic Technician I will measure and monitor surface water flows, levels, and conditions. Other duties include monitoring and maintaining a network of gauges providing continuous measurements of conditions in rivers, streams, springs, lakes, marshes, and shallow ground water. The Hydrologic Technician I works with other Aquatics Program staff (Fish Biologist, Hydrologist, Fluvial Geomorphologist, Environmental Restoration Planner, and Water Quality Technicians) to implement a Fisheries Restoration Plan and an Aquatic Ecosystem Restoration Plan for the Upper Klamath River Basin.

### **MAJOR DUTIES AND RESPONSIBILITIES**

1. Use a variety of equipment to collect hydrological field data from the Wood, Williamson, Sprague, and Sycan Rivers, and other areas as needed. Field sampling will frequently occur during adverse weather conditions.
2. Assist with entering, editing, updating, and graphing flow data, following established data entry and data QA/QC protocols.
3. Follow all QA/QC procedures for field sampling programs.
4. Purchase, safely operate, maintain, and repair gear and equipment necessary for sampling and data collection.
5. Participate in the Klamath Tribes' Fisheries and Ecosystem Restoration Teams to implement a Fisheries Restoration Plan and an Aquatic Ecosystem Restoration Plan.
6. In accordance with the Klamath Tribes Juvenile Ordinance Title 2, Chapter 15.64 and General Council Resolution #2005-003, all Tribal staff are considered Mandatory Reporters.
7. Other duties, as assigned.

### **SUPERVISORY CONTROLS**

The Hydrologic Technician I is directly supervised by the Hydrologic Technician III who provides general instructions regarding work schedule and protocols, and review of work products. The Hydrologist Technician I must be able to work independently, using knowledge from training, experience, and instructions to ensure that duties and responsibilities are carried out in a safe, timely manner and that policy and procedures are followed. Work is reviewed for compliance with policy, procedures, and goal attainment.

## KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of, or willingness to learn, standard methods used to measure river flows and monitor related gauges to ensure accurate measurements.

Willingness to learn and follow procedures for data quality assurance and quality control (QA/QC).

Ability to collect and compile data accurately and efficiently while being detail oriented, thorough, and staying organized.

Ability to work outdoors, in extreme weather conditions for prolonged periods, during both day and night.

Knowledge of, or willingness to learn, field data entry protocols including unique data collection software and the ability to learn new software, as necessary.

Ability to perform tasks in stream environments which require lifting up to 50 lbs., to a height of approximately 4 ft., bending, hiking in rugged terrain while carrying sampling equipment, and prolonged standing.

Ability to safely navigate and operate: vehicles in adverse weather conditions (e.g. snowy roads) and on rugged forest roads; water craft (canoe, drift boat, jet boat, Boston Whaler, etc.) on rivers and lakes in challenging conditions (high winds, large waves, shallow water, etc.).

## QUALIFICATIONS, EXPERIENCE, AND EDUCATION

- High School Diploma or Equivalent, **REQUIRED**. (*Diploma, GED, or transcripts must be submitted with application.*)
- One (1) year experience conducting field surveys while following detailed measurement procedures or monitoring protocols, *preferred*.
- One (1) year experience measuring river flows, *preferred*.
- Computer experience with an emphasis in the use of Microsoft Word and Excel, **REQUIRED**.
- Must possess a valid Driver's License, have a good driving record and be insurable by the Klamath Tribes. Must obtain and maintain a valid Oregon Driver's License within initial 90- day probationary period as a condition of employment, **REQUIRED**. (*Copy of valid driver's license must be submitted with application.*)

- Must submit to and clear an alcohol/drug screen test, **REQUIRED**. (*Employment will be contingent upon clearing the required alcohol/drug screening test.*)
- Indian preference will apply. (*Must submit proof of Indian Preference with application.*)

### **ACKNOWLEDGEMENT**

This job description is intended to provide an overview of the requirements of the position. It is not necessarily all-inclusive, and the job may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. Management reserves the sole right to add, modify, or exclude any essential or non-essential requirement at any time with or without notice. Nothing in this job description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

**Created: 10/2016**

### **APPLICATION PROCEDURES**

Submit a Tribal *Application for Employment* with all requirements and supporting documentation to:

**The Klamath Tribes ATTN:  
Human Resource  
P.O. Box 436  
Chiloquin, OR 97624**

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE SUFFICIENT INFORMATION TO PROVE QUALIFICATIONS FOR TRIBAL POSITIONS.

PLEASE NOTE: If requirements are not met, i.e., submission of a resume in lieu of a tribal application, or not including a required certification, your application will not be reviewed and will be disqualified.

Indian Preference will apply. In accordance with Klamath Tribal policy, priority in selection will be given to qualified applicants who present proof of eligibility for "Indian Preference".

Applications will not be returned.