



The Klamath Tribes
501 Chiloquin Blvd./P.O. Box 436
Chiloquin, Oregon 97624

Phone: (541) 783-2219
HR Fax: (541) 783-2836

OPEN: 10/22/18
CLOSE: 11/09/18

EXEMPT
NON-EXEMPT

POSITION DESCRIPTION

POSITION: AQUATIC RESOURCE TECHNICIAN I

RESPONSIBLE TO: Aquatics Supervisor

SALARY: GS-4 \$24,851 - \$32,025 Annual/Full Benefits
GS-5 \$28,399 - \$35,842 Annual/Full Benefits
GS-6 Annual/Full Benefits (Only for employees with 10+ years of service)

Starting salary will be determined by funding, experience, and training level and normally is not above the first grade, mid-step range.

Funding for this position is acquired through grants, the position will exist as long as grants are acquired to maintain it.

CLASSIFICATION: Non-Management, Regular, Full-Time

SPECIAL CLASSIFICATION: This position is considered fully-exempt for Klamath Tribal members in accordance with the *Klamath Tribes Administration Policies & Procedures Reporting and Recordkeeping for Fishing Rights-Related Activity*.

LOCATION: The Klamath Tribes
Water Research Station
5671 Sprague River Highway
Chiloquin, OR 97624

Position Description: Aquatic Resource Technician I

Revised: 10/2017

Page 1 of 5

INTRODUCTION

The Aquatic Resources Technician I position is located in the Aquatics Program within the Klamath Tribes Natural Resources Department. The primary purpose of this position is to learn field data collection tasks relating to fisheries management, fish culture relating to reintroduction programs for endangered species, fish distribution and abundance, habitat restoration, and monitoring.

MAJOR DUTIES AND RESPONSIBILITIES

1. Conduct field data collection activities relating to aquatic resource management using appropriate sampling methods and operating a wide variety of equipment. Field work will require safely traveling by vehicle and boat to field sites in adverse weather conditions using a Tribal vehicle or water craft.
2. Assist in the research, monitoring, and evaluation of a wide variety of aquatic resources, including fish, invertebrates, plants, water, and other project specific aspects.
3. Assist with the implementation of aquatic habitat restoration activities.
4. Assist with the implementation of fish and aquatic habitat monitoring strategies to evaluate results of restoration actions.
5. Assist with the measurement of environmental variables, including but not limited to water, soil, and stream and wetland characteristics.
6. Safely operate, maintain, and repair gear and equipment necessary for sampling and data collection.
7. Enter, edit, update, and graph field and laboratory data.
8. Assist with the maintenance and functionality of aquaculture systems.
9. Other duties as assigned.

SUPERVISORY CONTROLS

The Aquatic Resources Technician I is directly supervised by the Aquatics Supervisor or a designee, to be determined based on project needs. This position is expected to work collaboratively in a team environment as well as independently, using professional knowledge and judgment in ensuring that duties and responsibilities are carried out in a safe, timely manner and that policy and procedures are followed.

Position Description: Aquatic Resource Technician I

Revised: 10/2017

Page 2 of 5

The supervisor outlines the overall Tribal and project objectives and priorities, timelines, financial resources available, and plans and schedules recurring work. Work is reviewed for compliance with policy, procedures, and goal attainment.

KNOWLEDGE, SKILLS, AND ABILITIES

- Willingness to learn aquatic ecology, hydrology, riparian plant ecology, and other job specific scientific concepts.
- Willingness to learn the utilization of standard fisheries and hydrologic sampling equipment, including but not limited to: electro-fishing, nets, traps, dry suits and snorkeling gear, thermographs, PIT tags, GPS, flow measuring devices, etc.
- Willingness to learn about the basic function of aquaculture systems.
- Ability to collect and compile data accurately and efficiently while being detail oriented, thorough, and organized.
- Basic knowledge of Microsoft Office products.
- Ability to effectively communicate both orally and in writing.
- Ability to perform work and accomplish tasks in accordance with established policies, procedures, practices, and priorities. This includes the ability to use one's own initiative and to seek information and assistance from other sources as necessary to meet program goals and deadlines.
- Basic knowledge and skills pertaining to power tools.
- Ability and willingness to work outside in stream and lake environments in adverse weather conditions and rugged terrain for extended periods of time. Ability to hike off trail for long distances while carrying sampling equipment. Ability to perform tasks which require bending, lifting, stretching, and stooping.
- Ability to safely operate vehicles in adverse weather conditions and on rugged roads.

QUALIFICATIONS, EXPERIENCE, AND EDUCATION

- High School Diploma or Equivalent, **REQUIRED**. Continued education beyond high school relating to environmental science, biology, ecology, natural resource management or related fields **Preferred**. (*Diploma, GED, or transcripts must be submitted with application.*)
- Must possess and maintain a valid Oregon Driver's License, have a good driving record and be insurable by the Klamath Tribes, **REQUIRED**. (*Copy of valid driver's license must be submitted with application.*)
- Must submit to and clear an alcohol/drug screen test and submit to random testing as per policy, **REQUIRED**. (*Employment will be contingent upon clearing the required alcohol/drug screening test.*)
- Must submit to a background and character investigation, as per Tribal policy. Following hire must immediately report to Human Resource any citation, arrest, conviction for any traffic, misdemeanor or felony crimes, **REQUIRED**.
- Must accept responsibility of a mandatory reporter in accordance with the Klamath Tribes Juvenile Ordinance Title 2, Chapter 15.64 and General Council Resolution #2005 003, all Tribal Staff are considered mandatory reporters, **REQUIRED**.

INDIAN PREFERENCE

- Indian and Tribal preference will apply, as per policy. (*Must submit tribal documentation with application to qualify for Indian Preference.*)

ACKNOWLEDGEMENT

This job description is intended to provide an overview of the requirements of the position. It is not necessarily all-inclusive, and the job may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. Management reserves the sole right to add, modify, or exclude any essential or non-essential requirement at any time with or without notice. Nothing in this job description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

APPLICATION PROCEDURES

Submit a Tribal ***Application for Employment*** with all requirements and supporting documentation to:

Position Description: Aquatic Resource Technician I

Revised: 10/2017

Page 4 of 5

**The Klamath Tribes
ATTN: Human Resource
P.O. Box 436
Chiloquin, OR 97624**

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE SUFFICIENT INFORMATION TO PROVE QUALIFICATIONS FOR TRIBAL POSITIONS.

PLEASE NOTE: If requirements are not met, i.e., submission of a resume in lieu of a tribal application, or not including a required certification, your application will not be reviewed and will be disqualified.

Indian Preference will apply. In accordance with Klamath Tribal policy, priority in selection will be given to qualified applicants who present proof of eligibility for "Indian Preference".

Applications will not be returned.