



The Klamath Tribes

501 Chiloquin Blvd/P.O. Box 436
Chiloquin, Oregon 97624

Phone: (541) 783-2219
HR Fax: (541) 783-2836

OPEN: 05/09/23
CLOSE: 05/23/23

EXEMPT _____
NON-EXEMPT X

POSITION DESCRIPTION

POSITION: FISHERIES RESOURCE TECHNICIAN I

RESPONSIBLE TO: Fisheries Biologist

SALARY: Step Range: 13-23; Full Benefits
Salary Range: \$39,294 - \$52,808
Hourly Range: \$18.89 - \$25.39

CLASSIFICATION: Non-Management/Regular/Full-time

FRRA CLASSIFICATION: This position is considered fully classified for Klamath Tribal members in accordance with the *Klamath Tribes Administration Policies & Procedures Reporting and Recordkeeping for Fishing Rights-Related Activity*.

LOCATION: The Klamath Tribes Ambodat Department
Sprague River Water Quality Lab
5671 Sprague River Highway
Chiloquin, OR 97624

BACKGROUND: N/A

POSITION OBJECTIVES

The primary purpose of this position is to learn field data collection tasks relating to fisheries management, fish culture relating to reintroduction programs for endangered species, fish distribution and abundance, habitat restoration, and monitoring.

Funding for this position is acquired through grants, the position will exist as long as grants are acquired to maintain it.

MAJOR DUTIES AND RESPONSIBILITIES

1. Conduct field data collection activities relating to aquatic resource management using appropriate sampling methods and operating a wide variety of equipment. Field work will require safely traveling by vehicle and boat to field sites in adverse weather conditions using a Tribal vehicle or water craft.
2. Assist in the research, monitoring, and evaluation of a wide variety of aquatic resources, including fish, invertebrates, plants, water, and other project specific aspects.
3. Assist with the implementation of aquatic habitat restoration activities.
4. Assist with the implementation of fish and aquatic habitat monitoring strategies to evaluate results of restoration actions.
5. Assist with the measurement of environmental variables, including but not limited to water, soil, and stream and wetland characteristics.
6. Safely operate, maintain, and repair gear and equipment necessary for sampling and data collection.
7. Enter, edit, update, and graph field and laboratory data.
8. Assist with the maintenance and functionality of aquaculture systems.
9. The incumbent will be called upon to accomplish other tasks within their scope of work.

SUPERVISORY CONTROLS

The Fisheries Resource Technician I is directly supervised by the Fisheries Biologist or a designee, to be determined based on project needs. This position is expected to work collaboratively in a team environment as well as independently, using professional knowledge and judgment in ensuring that duties and responsibilities are carried out in a safe, timely manner and that policy and procedures are followed.

The supervisor outlines the overall Tribal and project objectives and priorities, timelines, financial resources available, and plans and schedules recurring work. Work is reviewed for compliance with policy, procedures, and goal attainment.

KNOWLEDGE, SKILLS, ABILITIES

Willingness to learn aquatic ecology, hydrology, riparian plant ecology, and other job specific scientific concepts.

Willingness to learn the utilization of standard fisheries and hydrologic sampling equipment, including but not limited to: electro-fishing, nets, traps, dry suits and snorkeling gear, thermographs, PIT tags, GPS, flow measuring devices, etc.

Willingness to learn about the basic function of aquaculture systems.

Ability to collect and compile data accurately and efficiently while being detail oriented, thorough, and organized.

Basic knowledge of Microsoft Office products.

Ability to effectively communicate both orally and in writing.

Ability to perform work and accomplish tasks in accordance with established policies, procedures, practices, and priorities. This includes the ability to use one's own initiative and to seek information and assistance from other sources as necessary to meet program goals and deadlines.

Basic knowledge and skills pertaining to power tools.

Ability and willingness to work outside in stream and lake environments in adverse weather conditions and rugged terrain for extended periods of time. Ability to hike off trail for long distances while carrying sampling equipment. Ability to perform tasks which require bending, lifting, stretching, and stooping.

Ability to safely operate vehicles in adverse weather conditions and on rugged roads.

QUALIFICATIONS, EXPERIENCE, EDUCATION

Minimum Qualifications: *Failure to comply with minimum position requirements may result in termination of employment.*

- **REQUIRED** to possess a High School Diploma or Equivalent. (*Must submit copy of diploma or transcripts with application.*)
- **REQUIRED** to possess and maintain a valid Oregon Driver's License, (out of state applicants must receive ODL within 90 days of hire), have good driving record and be insurable by The Klamath Tribes' vehicle insurance policy. (*Must submit copy of driver license with application.*)
- **REQUIRED** to have basic computer experience; emphasis will be in the use of email, word processing, and other commonly used applications in a networked environment.
- **REQUIRED** to adhere to The Klamath Tribes Alcohol and Drug Free Workplace policy.

- **REQUIRED** to accept responsibility of a mandatory reporter in accordance with the Klamath Tribes Juvenile Ordinance Title 2, Chapter 15.64 and General Council Resolution #2005 003, all Tribal staff are considered mandatory reporters.

Preferred Qualifications:

- Education beyond high school relating to environmental science, biology, ecology, natural resource management or related fields is preferred. (*Diploma, transcripts must be submitted with application for consideration.*)

INDIAN PREFERENCE

- Indian and Tribal Preference will apply, as per policy. (*Must submit tribal documentation with application to qualify for Indian Preference.*)

ACKNOWLEDGEMENT

This position description is intended to provide an overview of the requirements of the position. It is not necessarily inclusive and the job may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. Management reserves the sole right to add, modify, or exclude any essential or non-essential requirement at any time with or without notice. Nothing in this job description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

APPLICATION PROCEDURE

Submit The Klamath Tribes ***Application for Employment*** with all requirements and supporting documentation to:

**The Klamath Tribes
ATTN: Human Resource
P.O. Box 436
Chiloquin, OR 97624**

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE SUFFICIENT INFORMATION TO PROVE QUALIFICATIONS FOR TRIBAL POSITIONS.

Please Note: If requirements are not met, i.e., submission of a resume in lieu of a tribal application or not including a required certification, your application will not be reviewed and will be disqualified.

Indian Preference will apply. In accordance with Klamath Tribal policy, priority in selection will be given to qualified applicants who present proof of eligibility for "Indian Preference".

Applications will not be returned.

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| EMPLOYEE ACKNOWLEDGEMENT: | |
| I have reviewed this position description and have been provided a copy. I understand that The Klamath Tribes reserves the sole right to modify this position description at any time, with or without notice. | |
| Employee (printed name) | Employee (signature) |
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