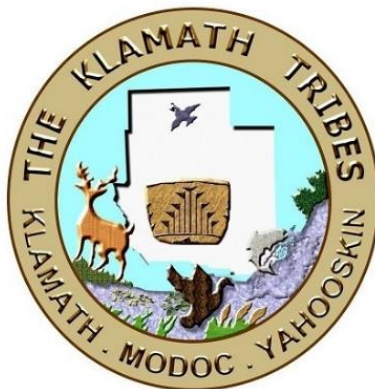


THE KLAMATH TRIBES

DEPARTMENT

OF

HOUSING



REQUEST

FOR

PROPOSAL

WOOD STOVE REPLACEMENTS

RFP 65-23-1

ISSUED: AUGUST 31, 2023

CLOSES: SEPTEMBER 15, 2023

Request for Quotes (RFQ)
Wood Stove Replacements
Klamath Tribes Housing Department
RFQ # 65-23-1

Introduction:

The Klamath Tribes currently has 56 existing wood stoves to be removed and replaced with new functioning wood stoves, hearth pad, tile stove board and chimney piping.

A. Scope of Work:

Described below are the technical requirements for the material, product, or service to be procured, including the minimum essential characteristics and standards which it must meet to satisfy its intended use.

1. This RFQ is directed at contractors that can remove and install fire place products.
2. The party selected will remove existing wood stoves.
3. The party selected will install new stoves equivalent to Quadra fire Discovery II.
4. The party shall install new floor hearth stones.
5. Party will be responsible to install fire tile board on wall for fire protections.
6. Party will be responsible to replace all necessary chimney parts with double walled insulated piping. (6 inch interior opening).
7. Party will install new chimney pipe tops on roofs of homes.
8. Party will be required to give certifications, warranties and/or report/manuals on any stoves installed.
9. The party will be required to meet with one or more of the following: Michale Mobou, Housing Maintenance Manager, Kenneth Ruthardt, Housing Director.
10. The party must have experience with NFI certification.
11. The party must be bonded and insured. This may or may not be required.
12. The party must be willing to travel and perform work in Chiloquin, Oregon.
13. The bid must show the total cost for wood stoves, labor/installation, travel, supplies, and any other necessary cost to complete the project.
14. The Klamath Tribes Tribal Council would like the project to be completed by December 1, 2023; however, if the timeline is not feasible, the proposal must include the next earliest date to complete project.
15. The party must understand that this project is confidential and The Klamath Tribes privacy must be protected at all times during the project.

16. The party must be respectful to the Klamath Tribes and their possessions at all times. The party is encouraged to ask questions at any time for clarification or ask for a meeting to clarify processes.

B. Quality Requirements:

The Klamath Tribes and Housing Department will award contracts to responsible, responsive prospective contractors who have the ability to perform successfully under the terms and conditions of the proposed contract. In determining the responsibility of a party, the Housing Department will consider such matters as the party's

- Integrity;
- Compliance with public policy;
- Record of past performance;
- Financial and technical resources

Required.

1. Prior work experience with fire stove installation.
2. Proposal must show the total cost for wood stoves, labor/installation, travel, supplies and any other necessary cost associated with this RFQ.
3. Proposal must provide product specification sheets.
4. Proposal must include Federal ID#, Social Security or TIN#.
5. Proposal must provide proof to claim Indian preference (if applicable).

Preferable if the party is registered with the System for Award Management (sam.gov).

D. Instructions for Submitting Proposals:

1. Return bids clearly marked according to the following instructions below.
2. Bids can be submitted in person, through US Postal Service, or by ground delivery to:

The Klamath Tribes
Administration Office
Attention: Barbara Smedley, Procurement Specialist
P.O. Box 436
501 S. Chiloquin Blvd.
Chiloquin, OR 97624

3. Quote can be submitted by email.
4. On outside of envelope or in subject line of email write:
"65-23-1 Wood Stove Replacements"
5. Questions on the RFQ can be directed to Procurement Specialist, Barbara Smedley at (541)783-2219, ext. 110 or email barbara.smedley@klamathtribes.com.
6. Schedule of RFQ activities :
 - 08/31/2023 Advertise RFQ # 65-23-1

- 09/15/2023 1:00 PM Closing Date for RFQ to be submitted via method outlined above.
- 09/15/2023 1:00 PM Opening and review of RFQ's submitted on time.

E. Closing/Opening Date and Time and Method of Solicitation:

1. Proposals will be accepted at the address above up to 3:00 **p.m. on Monday September 11, 2023**. All timely responses to this RFQ will be considered. The Klamath Tribes reserve the right to reject any and all proposals including those proposals received after the closing date and time.
2. Proposals will be opened at 3:00 **p.m. on Monday September 15, 2023** at the Klamath Tribal Administration office, 501 S. Chiloquin Blvd., Chiloquin Oregon.
3. This RFQ has been published by: Choose one or both

<input checked="" type="checkbox"/>	Publication in a Newspaper of general circulation
<input checked="" type="checkbox"/>	Direct solicitation of proposals from an adequate number of known sources
<input checked="" type="checkbox"/>	Klamathtribes.org

F. Indian Preference:

1. To the greatest extent feasible, preference and opportunities for training and employment shall be given to Indians, and preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned economic enterprises.
2. Certain federal laws allow for the application of a Tribal-specific preference, and where those laws apply the Tribes will provide preference for Klamath Tribal members or businesses owned by Klamath Tribal members.
3. Preference and opportunities for training and employment in connection with the administration of these activities shall be given to Indians and Alaskan Natives.
4. The Klamath Tribes Procurement Policy shall be followed for any individual/firm claiming Indian Preference.

G. Provisions:

1. All contractors must observe the Klamath Tribes' Indian preference policy as set forth in the Klamath Tribes Procurement Policy.
2. The Klamath Tribes shall conduct all procurement transactions in a manner that provides fair and open competition.
3. The Klamath Tribes shall provide fair and equitable treatment for all persons or firms who are in the business of supplying goods and services.
4. The Klamath Tribes wish to assure that supplies, services, and construction are procured efficiently, effectively, and at the most favorable prices available.
5. The Klamath Tribes shall take reasonable affirmative steps to assure that DBE's, WBE's and MBE's are used when possible but without infringing on Indian preference where Indian preference is applicable.
6. The Klamath Tribes shall not use federal grantor funds to do business with any entity who is disbarred in accordance with the Federal Government Disbarment list.
7. Request for Proposals may be terminated by The Klamath Tribes' Administration at any time for cause.
8. Each party submitting a proposal is certifying that he/she has not colluded with any other person, firm or corporation in regard to securing the services being solicited.
9. No employee, officer, or agent of the Klamath Tribes may solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subcontractors.
10. Negotiation: Provisions not addressed by this solicitation will be negotiated with the professional once a selection has been made.
11. Agreement: The selected professional will comply with Klamath Tribes Procurement Policies.

	A	B	C
1	Description	Amount	Labor Cost
2			
3	Remove and dispose of existing stoves		
4	Remove and dispose of existing hearth stones		
5	Remove and dispose of existing pipe		
6	New hearth stones		
7	New stoves		
8	New fire tile board		
9	New double walled insulated piping		
10	New chimney pipe tops		
11	Hourly Rate		
12			
13			
14	If you have received this Request for Proposals please bid on the items that you are able		
15	to supply with the cost in the amount (B) column. If you are able to provide the installation		
16	portion please provide that cost in the Labor cost (C) column, as well as B10		
17	The Klamath Tribes invites you to bid on one or both columns.		
18	Estimate can be provided on contractors quote		
19			
20			
21			
22			
23			