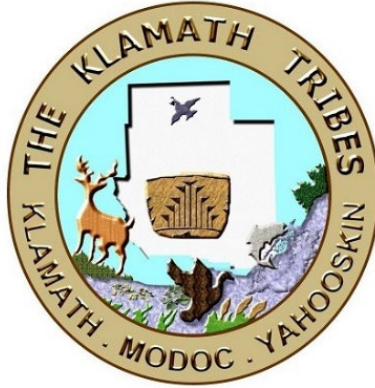


THE KLAMATH TRIBES



REQUEST FOR PROPOSALS

ADDENDUM #1

HRIS SOLUTION

RFP 15-24

NEW QUESTIONS DEADLINE & CLOSE DATE

CLOSES: 2:00 PM JUNE 28, 2024

The Klamath Tribes is issuing Addendum #1 to answer the below questions and extend the current RFP questions deadline from June 7, 2024 to June 21, 2024 and close date from June 14, 2024 to June 28, 2024 with the time of 2:00PM remaining the same.

NEW

Schedule of RFP activities :

- 05/24/2024 Advertise RFP # 15-24
- 06/21/2024 3:00PM Deadline for questions regarding RFP.
- 06/28/2024 2:00PM Closing Date for RFP to be submitted via method outlined above.
- 07/01/2024 2:00PM Opening and review of RFP's submitted on time.

Questions and Answers

1. Can you confirm if an electronic/email submission alone is acceptable or is a paper submission required?
 - a. **Yes, an email submission is acceptable. D.3. of RFP lists email instructions.**
2. Current total number of Employees?
 - a. **200-300**
3. How often are employees paid?
 - a. **Bi-Weekly**
4. What is the current Operating Expense Budget? Can you provide copy of the latest budget document?
 - a. **\$650,000 - \$700,000 OR \$325,000 per payroll cycle**
5. Does the Klamath Tribes have a PEO? (Manage our Federal Taxes under "your" company tax umbrella?)
 - a. **The Klamath Tribes files/pays for their own taxes**
6. What is The Klamath Tribes SUTA rates or Oregon O.Q.?
 - a. **2024 SUTA rate is 2.1%**
7. What company is the current Workers Compensation through?
 - a. **Tribal First**
8. Given the need to provide Position Budgeting functionality, would The Klamath Tribes consider implementing a solution that also includes an integrated suite of Financials applications? (Single ERP solution across Finance, Payroll, and Timekeeping)
 - a. **Currently the Klamath Tribes operates off the systems MIP and MICROX and is in search of a solution that can either integrate and add with the current systems or implementation of a new suite of applications. As the Klamath Tribes has increased in size and revenue the current system does not provide the full confidential capabilities the various programs require when sharing information. This RFP is the start to The Klamath Tribes deciding how to best move forward.**
9. Email has been kicking back is there an additional email address you would like me to send this to?
 - a. **Please send all questions and/or submissions to:**
laurel.robinson@klamathtribes.com
judy.allen@klamathtribes.com
barbara.smedley@klamathtribes.com