



**The Klamath Tribes**  
501 Chiloquin Blvd/P.O. Box 436  
Chiloquin, Oregon 97624

Phone: (541) 783-2219  
HR Fax: (541) 783-2836

EXEMPT \_\_\_\_\_  
NON-EXEMPT X

OPEN: 06/28/24  
CLOSE: Until  
Filled

**POSITION DESCRIPTION**

**POSITION: FORESTRY TECHNICIAN II**

**RESPONSIBLE TO:** Forester I

**SALARY:** Step Range: 12-31; Full Benefits  
Salary Range: \$39,445 - \$69,167  
Hourly Range: \$18.96 - \$33.25

**CLASSIFICATION:** Non-Management, Regular, Full-Time

**LOCATION:** The Klamath Tribes  
501 Chiloquin Blvd.  
Chiloquin, OR 97624

**BACKGROUND:** N/A

**POSITION OBJECTIVES**

The primary purpose of this position is to perform technical forestry work in support of the Forestry Program. The Forestry Technician II will work under the direction of the Forester I on issues relating to Forest Management, Natural Resources and Special Forest Use activities of the Tribes. This is primarily a field oriented position.

**MAJOR DUTIES AND RESPONSIBILITIES**

1. Conduct pre-sale activities, including but not limited to, unit designation, acreage determination, mapping, etc.
2. Conduct timber cruises.
3. Lead field crews when conducting pre-sale activities, and when marking and cruising timber.
4. Assist in designing timber sale cruises.

5. Apply silvicultural prescriptions and marking guidelines on timber sale projects.
6. Inspect timber sale contracts and other related pre-sale and post-sale contracts.
7. Assist in conducting timber appraisals for a variety of timber products, including timber sales, post and pole sales, firewood, biomass, and wood chips.
8. Provide on-the-job training for subordinates and temporary/seasonal employees.
9. Assist in implementing Stewardship Agreement and Participating Agreement projects with an emphasis on the field aspects of the project, including leading field crews.
10. Assist with monitoring environmental impacts of forest restoration activities.
11. Record field information and data correctly and accurately.
12. Maintain accurate and orderly records and files.
13. Provide reports to the Forester as required or requested.
14. Like all employees of the Klamath Tribes, the incumbent will be called upon to accomplish other tasks that may not be directly related to this position, but are integral to the Klamath Tribes' broader functions, including but not limited to, assisting during Tribal sponsored cultural, traditional, or community events that enable the successful operation of programs and practices of The Klamath Tribes as aligned with The Klamath Tribes' Mission Statement. Some of these tasks may be scheduled outside of regular work hours, if necessary.

### **SUPERVISORY CONTROLS**

The Forestry Technician II works under the direct supervision of the Forester I who provides general instructions regarding work schedule and protocols, and review of work products. The Forestry Technician II must be able to independently follow silvicultural prescriptions, marking guidelines and other technical direction.

### **KNOWLEDGE, SKILLS, ABILITIES**

Ability to complete work assignments using appropriate tools, experience, education, and technical training.

Knowledge with, or the ability and desire to learn, ecological forest restoration principles and their application in project implementation activities.

Knowledge of, or the ability and desire to learn, the boundaries of the former reservation and adjacent areas that impact Tribal resources.

Knowledge of, or the ability and desire to learn, logging systems.

Ability to learn the Klamath Forest Management Plan and related plans, codes, and regulations.

Knowledge of, or the ability and desire to learn, the appropriate tools that quantify forestry data such as cruising and stand exam software. Knowledge with, or ability and desire to learn, contract and agreement processes.

Must have good interpersonal relationship skills. The incumbent will work with a variety of individuals when collaborating on project implementation. The incumbent must interact in a professional manner using tact, diplomacy, and a mature judgment.

Ability to perform work and accomplish tasks following specific procedures in accordance with established policies, procedures, professional practices, and scientific accuracy.

Ability to openly receive instruction and constructive criticism.

Ability to work independently, as needed.

Ability to perform tasks in efficient and timely manner.

Ability to communicate with both written and verbal skills.

Ability to work in inclement weather and rugged terrain.

Skill and ability to operate a vehicle in adverse weather (e.g. snowy/icy conditions) and on rugged forest roads.

### **QUALIFICATIONS, EXPERIENCE, EDUCATION**

**Minimum Qualifications:** *Failure to comply with minimum position requirements may result in termination of employment.*

- **REQUIRED** to possess a High School Diploma or Equivalent. (*Must submit copy of diploma or transcripts with application.*)
- **REQUIRED** to have a minimum of two (2) years field experience in traditional forestry activities, such as timber marking and cruising, unit layout, reforestation, pre-commercial thinning, etc.

- **REQUIRED** to be proficient in the use of basic forestry field tools such as Avenza, Relaskop, clinometer, increment borer, compass, and computer notebooks.
- **REQUIRED** to be physically able to work irregular hours in extreme weather conditions for extended periods of time.
- **REQUIRED** to be physically able to hike off trail for long distances while carrying equipment and performing manual labor including bending, lifting, stretching and stooping.
- **REQUIRED** to possess and maintain a valid Oregon Driver's License, (out of state applicants must receive ODL within 90 days of hire), have good driving record and be insurable by The Klamath Tribes' vehicle insurance policy. *(Must submit copy of driver license with application.)*
- **REQUIRED** to adhere to The Klamath Tribes Alcohol and Drug Free Workplace policy.
- **REQUIRED** to accept the responsibility of a **mandatory reporter** of abuse and neglect of infants and children, people who are elderly or dependent, individuals with mental illness or developmental disabilities or residents of nursing homes and other health care facilities. This includes reporting any evidence of physical injury, neglect, sexual or emotional abuse or financial exploitation.

**Preferred Qualifications:**

- Experience working with Stewardship contracts or agreements, and other traditional forestry related contracts such as timber sales, pre-commercial thinning, or reforestation.
- Experience working with Geographic Information System (GIS), preferred.

**INDIAN PREFERENCE**

- Indian and Tribal Preference will apply, as per policy. *(Must submit tribal documentation with application to qualify for Indian Preference).*

**ACKNOWLEDGEMENT**

This position description is intended to provide an overview of the requirements of the position. It is not necessarily inclusive and the job may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. Management reserves the sole right to add, modify, or exclude any essential or non-essential requirement at any time with or without notice. Nothing in this job description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

**APPLICATION PROCEDURE**

Submit The Klamath Tribes **Application for Employment** with all requirements and supporting documentation to:

**The Klamath Tribes  
ATTN: Human Resource  
P.O. Box 436  
Chiloquin, OR 97624**

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE SUFFICIENT INFORMATION TO PROVE QUALIFICATIONS FOR TRIBAL POSITIONS.

Please Note: If requirements are not met, i.e., submission of a resume in lieu of a tribal application or not including a required certification, your application will not be reviewed and will be disqualified.

Indian Preference will apply. In accordance with Klamath Tribal policy, priority in selection will be given to qualified applicants who present proof of eligibility for "Indian Preference".

Applications will not be returned.

<b>EMPLOYEE ACKNOWLEDGEMENT:</b>	
I have reviewed this position description and have been provided a copy. I understand that The Klamath Tribes reserves the sole right to modify this position description at any time, with or without notice.	
<b>Employee (printed name)</b>	<b>Employee (signature)</b>